

City of Rocky Mount
Inspection Services
Sign
Permit Application

Applicant Name			Date
Project Address		Subdivision	
Developer		Telephone	
Property Owner		Telephone	
Sign Contractor		State License #	
Address			
City	State	Zip Code	Telephone
Project Supervisor			Telephone
Description of Work			
Type of work (check all that apply) <input type="checkbox"/> Erect <input type="checkbox"/> Alter <input type="checkbox"/> Repair			
Type of Sign (check one) <input type="checkbox"/> Free Standing <input type="checkbox"/> Sandwich <input type="checkbox"/> Other			
Size of Sign Width _____ Ft. _____ In.		Length _____ Ft. _____ In.	
Are there any other existing Signs on the property <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, Please give size and type			
Fee Schedule (Applies per sign) New, Alter, Repair Up to 50 Square Feet \$65.00 ea Over 50 Square Feet \$ 65.00 plus \$.25 per sq. ft. above 50 A Home Occupation allowed one- one square foot incidental sign		Failure to Obtain Permit \$250.00 Total Cost of Sign (Exclusive of Lot) _____, The work covered by this sign permit is to be done by Day Labor _____, Contractor _____	
_____ Total Fees			

For free standing signs, please provide a site plan showing the proposed location of the sign to be erected.

I hereby certify that all the information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws, ordinances and regulations. The Inspection Department will be notified of any changes in the approved plans and specifications for the project permitted herein. I further understand that this is not an authorization to begin work. **Work may only commence after approval and issuance of the permit.**

Owner/Agent Signature

(Do not write below this line. For office use only)

Received by _____ Approved by _____ Date Approved _____

Revised 7/06